

Application Process

*** Before application process begins, verification of application and applicable fees is required.
PLEASE NOTE: The application process does not officially begin until the application forms are complete and the KGC receives confirmation that the application fee has been received.

Phase 1

Approximate time to complete:
4 to 8 weeks - dependant on full disclosure

Application Arrives at the KGC * office ***

Preliminary review of documentation - to ensure all applicable schedules are properly filled out and signed.

AA** is notified of new application

AA** is sent personal and business entity information - Due Dilligence process begins (time to complete report estimated at 4 to 8 weeks)

E-mail acknowledging receipt of application and fees is sent to **applicant**

AA contacts new applicant. A nondisclosure agreement (NDA) is signed and the risk assessment and RNG testing process begins

Report is received

Report is received and recommendations are made to the KGC by AA

The findings are presented to the Commission. Decision to licence is made.

If Applicant is denied, a notification is sent and appropriate paperwork is completed to issue \$10 000. reimbursement

Applicant is contacted with outcome of application

Phase 2

Approximate time to complete:
6 months - to coincide with the 6 month preliminary permit

Testing Continues

If, as per the regulations, the commission issues a preliminary 6 month permit:
 • Permit holder is sent a contact information sheet.
 • A request for URL listing is also requested
 • Administrator notifies Compliance Office and Accounts Receivable Clerk

M.I.T rep is notified via e-mail on status of application

Final report is received and recommendations are made to KGC by AA

URL Additions are entered and URL tracking begins

Phase 3

Ongoing

KGC does final review of file at the end of initial permit period. Decision to issue second CPA Permit is made

Continuous Compliance begins. and the KGC Renewal Process applies to Permit Holder

*KGC = Kahnawake Gaming Commission
 **AA = KGC Apporved Agent